

MOORE STEPHENS

Creating a successful partnership

Professional practices

PRECISE. PROVEN. PERFORMANCE.

Creating a successful partnership

Every professional practice is unique with a continually evolving set of needs. Professional people have a duty to their clients that may take a higher priority to managing their own personal or business financial affairs and that's where Moore Stephens can help.



Moore Stephens has been providing solutions to professional service businesses for over 100 years – so we completely understand what's important to you. Our clients include solicitors, barristers, surveyors, architects, recruitment and business consultants.

Our services can be divided into six outcomes to you:

- helping your practice comply;
- helping your practice prosper;
- helping your practice develop;
- helping to retain staff;
- helping you get the most from IT;
- helping you protect and invest your money.

Helping your practice comply

Ensuring that your business complies with the numerous rules and regulations is an ongoing concern for many professional firms. We offer all the services you would expect from a leading accountant including:

- statutory audits (including LLP) and reviews of partnership accounts;
- advice on compliance with specific regulation, such as Solicitors' Accounts Rules;
- tax, VAT and PAYE compliance, including partnership tax returns.

We also provide a range of outsource services, including payroll, company

secretarial and accounting services, as well as tax consultancy and international tax planning.

Helping your practice prosper

The management of risk and implementation of robust corporate governance has become an increasingly important aspect of professional service organisations. While many businesses are required by law, regulations or stakeholders to apply these processes and procedures, even more elect to do so as part of a successful business strategy.

Our aim is to leverage our expertise and sector knowledge to help organisations meet their governance, risk and assurance objectives. Our range of services include internal audit, corporate governance, internal controls healthchecks and risk advisory.

Helping your practice develop

Making strategic decisions usually involves stepping back from the everyday workings of the business to try and obtain an objective and independent viewpoint. We are able to provide input into your current and future strategy and decision-making process, including assistance on succession planning, advice on the right structure for your business going forward, M&A services, and how best to cope with the current financial climate.



Helping to retain staff

Retention is a watchword for incentive – good people know they are good and that there is a market out there for their skills. Equity and remuneration planning strategies are recognised as essential tools in growing today's successful businesses, and this includes the structuring and implementation of share plans.

Whether you are looking to use a Revenue-approved option scheme or something bespoke, it is essential that you choose the right plan for your employees. We can help you design, build, implement and administer that plan, maximising tax-efficiency for both the business and employees, yet not losing sight of the need to maintain objective commerciality.

In today's market employers have to be able to offer flexible packages. Flexible benefits can offer tax savings but will also allow employees to manage remuneration to meet their own needs.

Helping you get the most from IT

- Does your IT fully support your business?
- Does your IT provide value for money?
- Are you confident in your IT systems security?
- How accurate are your systems at producing data?

- Will your business continuity plan cope with a disaster?

If you cannot answer 'yes' to these questions, you may require external assistance to ensure that your IT systems and controls are working effectively and securely. Effective IT systems are crucial, and the risks of failure can be high. Can you afford to allocate significant capital for IT if it does not provide value? The challenge is to harness the power of your IT while avoiding the risks.

Our range of services ensure that you and your business get the most from your IT within a safe and secure environment.

Helping you protect and invest your money

Financial planning and looking after your finances has never been so important. Effective wealth management ensures you are optimising all of the financial and tax options available to you, and securing your own and your family's future.

We will help you to effectively extract your profits from the business, minimising your tax exposure, while ensuring that the money you keep is protected and working for you. Our team can provide the partners, directors and staff of your firm with assistance in all areas of their personal financial and tax planning,

including individuals' tax, pensions and investment advice.

We also provide inheritance tax and estate planning advice to those residing in the UK and abroad. Advice includes succession planning for partners and owners and the preparation of the appropriate wills.

Services

- Audit
- Business support & outsourcing
- Company secretarial
- Corporate finance
- Corporate tax
- Employer support & payroll
- Forensic accounting
- Governance risk & assurance
- International tax planning
- IT assurance
- M&A advice
- Personal tax
- Regulatory assurance
- Remuneration planning
- Succession planning
- Trust & estate planning
- VAT
- Wealth management